

Letter of Authority

I hereby authorise:

Greenzone Facilities Management Ltd 0845 88 44 550
The Corner House, Brunel Drive
Newark, Nottinghamshire
NG24 2EG

To carry out the following on my behalf in relation to all sites relating to our company:

- Request and receive current and historical account information including: - Consumption history, supply numbers, pricing details, contract end dates.
- Issue termination notice with regard to existing supply contracts on my behalf.
- Request prices and negotiate supply contracts on my behalf.
- Obtain information from ECOES database (Electricity Central Online Enquiry Service), for example metering details.
- Request and receive billing, payment and debt information.
- Authorise any adjustments, refunds, billing or payment method changes with confirmation email.
- Receipt of bills and subsequent payments
- Sign supply contracts on my behalf upon receipt of a confirmation email.

Authorised Signatory: _____

Print Name: _____ Date: _____

Name of Company: _____

Position in Company: _____ Company Registration Number: _____

For sole traders/partnerships, please provide the following additional information

Current home address: _____

Date of birth: _____

This letter of authority shall remain valid for the period of 12 months from the date of signature